

## Environment Scrutiny Committee work programme (provisional) 2013/14

meeting	date	topic	Contact officer/lead	Next Exec
<b>THIS</b>	<b>CIVIC YEAR</b>			
2 in 2013/14	17 Sept 2013  Report deadline 4 Sept	<ul style="list-style-type: none"> <li>Progress and implementation plan for changes to recycling services</li> <li>vacancy</li> <li>vacancy</li> <li>Healthcheck through to June 2013</li> <li>Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>Lead Officer (on behalf of Head of Service)</li> <li>x</li> <li>x</li> <li>Lead Officer - Performance</li> <li>Scrutiny Officer</li> </ul>	1 Oct 2013 5 Nov 2013
3 in 2013/14	12 Nov 2013  Report deadline 30 Oct	<ul style="list-style-type: none"> <li><i>If commissioned</i> - T&amp;F group report</li> <li>Community Infrastructure Levy (CIL replaces s106)</li> <li>Service Plans monitoring Apr 2013 – Sept 2013 (Environment only)</li> <li>Healthcheck through to Sept 2013</li> <li>Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>Chairman T&amp;F group</li> <li>Head of Service + Director of Neighbourhood Services</li> <li>Lead Officer – Corporate Planning</li> <li>Lead Officer - Performance</li> <li>Scrutiny Officer</li> </ul>	3 Dec 2013 7 Jan 2014 4 Feb 2014
<b>Members information</b>		<ul style="list-style-type: none"> <li>2014/15 Proposed Service Options</li> </ul>		
<b>JOINT SCRUTINY</b>	14 Jan 2014	<ul style="list-style-type: none"> <li>2014/15 Budget items</li> </ul>		
<b>JOINT SCRUTINY</b>	11 Feb 2014	<ul style="list-style-type: none"> <li>2014/15 Service Plans</li> <li>2013/14 Estimates and 2014/15 Future targets</li> <li>Residents' Survey analysis and action plan (date TBC)</li> </ul>		
4 in 2013/14	25 Feb 2014  Report deadline 12 Feb	<ul style="list-style-type: none"> <li>vacancy</li> <li>Monitor implementation of Vehicle Removals - short report on implementation with data up to 31/12/13</li> <li>Monitor implementation of ANPR mobile camera - short report on</li> </ul>	<ul style="list-style-type: none"> <li>x</li> <li>Head of Information, Customer and Parking Services</li> <li>Head of Information, Customer and Parking</li> </ul>	4 Mar 2014 8 April 2014 6 May 2014 3 June 2014

**Scrutiny work programme  
Essential Reference Paper B**

		<p>implementation with data up to 31/12/13</p> <ul style="list-style-type: none"><li>• Verbal update on implementation of changes to recycling services</li><li>• Healthcheck through to Jan 2014</li><li>• Work Programme 2014/15</li></ul>	<p>Services</p> <ul style="list-style-type: none"><li>• If required – by Head of Service</li><li>• Lead Officer - Performance</li><li>• Scrutiny Officer</li></ul>	
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The four principles of good public scrutiny:

- ***provides ‘critical friend’ challenge to executive policy-makers and decision-makers***
- ***enables the voice and concerns of the public and its communities***
- ***is carried out by ‘independent-minded governors’ who lead and own the scrutiny role***
- ***drives improvement in public services***

<p><b>Environment Scrutiny</b></p>	<ol style="list-style-type: none"><li>1. To develop policy options and to review and scrutinise the policies of the Council relating to planning policy, local development framework, Building Control, Planning Enforcement, Development Control, transport policy (concessionary fares and subsidised bus routes), Highways Partnership, parking and economic development, energy conservation, waste management, parks and open spaces, historic buildings, conservation – green agenda, Local Strategic Partnership and street scene.</li><li>2. To make recommendations to the Executive on matters within the remit of the Committee.</li><li>3. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change on matters within the remit of the Committee.</li><li>4. To consider issues referred by the Executive, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.</li><li>5. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.</li><li>6. To appoint annually Standing Panels as may be determined which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.</li><li>7. To consider any item in the Forward Plan, within the remit of the Committee, to be considered by the Executive (except items of urgent business) before the item is considered by the Executive if requested by the Chairman of the Scrutiny Committee. The relevant report to the Executive will be made available to the scrutiny committee.</li><li>8. To consider matters referred to the Committee by the Executive/Portfolio Holder on matters within the remit of the Committee and refer the matter to the Executive following consideration of the matter.</li></ol>
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